



PERSONAL PROTECTIVE EQUIPMENT POLICY

E-Dry Carpet Cleaning 2016

POLICY STATEMENT

As part of our commitment to achieving the principles of health and safety in our workplace, we recognise our moral and legal responsibility to provide a safe and healthy work environment for workers, contractors, customers and visitors. This commitment also extends to ensuring that workers and other persons at a workplace are not exposed to risk of injury, illness or disease from hazards in the workplace through the correct selection and use of appropriate items of personal protective equipment where it is impracticable to completely control risks from hazards by other means.

AIMS AND OBJECTIVES

We will strive to apply the hierarchy of risk controls to all workplace hazards, and implement the use of personal protective clothing and equipment only where it is not reasonably practicable to eliminate or completely control risks by other means. Where PPE is to be used, we will ensure that correct selection criteria are used in the selection process; and that the item selected is approved for use in that application.

RESPONSIBILITIES

We will ensure the health and safety of all persons at a company workplace through the effective control of hazards as specified in the hierarchy of risk control measures, including the provision of appropriate personal protective equipment to any person at risk of exposure to risk from a hazard which cannot be completely controlled by other measures.

Supervisors must ensure that all persons entering or working in an area where personal protective equipment is required have, or are issued or provided with, are instructed in the need for and correct use of, and correctly use the necessary protective equipment.

Workers and other persons to whom personal protective equipment is issued to control risks must use, maintain and care for the protective equipment in the manner in which they have been instructed.

Persons failing to use protective equipment where required will be immediately instructed to use the equipment, and, if necessary, be retrained in the need for and use of the equipment. Continued breaches may require the person to be counselled, and, if necessary, disciplined. Persons found deliberately misusing or damaging protective equipment will be warned against the misuse, and, if necessary, counselled and disciplined.

AUTHORISED BY

Signed:  Position: General Manager Date: 2 / 6 / 16